

Roselle Park Veterans Memorial Library
404 Chestnut Street
Roselle Park, NJ 07204

MINUTES

Date: May 15, 2024

Meeting: Library Board of Trustees

Place: Roselle Park Veterans Memorial Library

Time: 7:00 pm

1. Call to order 7:01PM
2. Announcement of compliance with the Open Public Meetings law
3. Roll call
 - a. President Brook Paskewich - present
 - b. Sue Carlstrom - present
 - c. Director Alex D'Yan - present
 - d. Tara Lechner – present
 - e. Dexter DelaCruz - absent
 - f. Jeff Regan - present
 - g. Daniel LaPorte - present
 - h. Angie Perez - absent
 - i. Nora Posadas - present
 - j. Council Liaison Rosanna Lyons - absent
4. Flag salute
5. Approval of the minutes: April 17, 2024
 - Motion – Sue, Jeff seconds
6. Financial Report/ Action on bills:
 - Financial report provided and discussed
 - Motion by Tara, Brook seconds
7. Program or Guest Speaker
 - Maria B. (library staff member) –
 - Passport services - talked about passport application prep at the library, staff are going through the training, library has been approved. Two people are now certified with intention of one more.
 - Library will be able to keep the \$35 registration fee
 - Anticipated to start training in May 15th
 - Blood pressure monitor onsite with information about blood pressure and resources for where to go if you have high blood pressure – will also have two loaner monitors
 - Having a visiting trainer to help better prepare staff for CPR needs in the library
 - Will be bringing more health-related resource materials in tote bags available for check-out by patrons
8. Correspondence:

U.S. Dept. of State National Passport Center
9. President's Report:
 - Excited about potential resources and trainings that may be able to be provided by the library

- Passport services
 - Health resources
 - Etc.
 - Sharing several stories of different patrons who come from further away because they love the library so much and services provided.
10. Children's Department Report:
- Children's report shared – total storytime and program attendance 743 children
 - Many different activities at the library as well as visiting local area public schools
11. Director's Report:
- Report shared
 - Moving to new library catalog system. Will have a gap in ability to check books from June 3rd-12th. Flyers posted around the library and social media
 - Coming up with plan with art teachers from school of potential mural in the stairway
 - Updates provided on different adult activities
 - Discount for all RPVML patrons to Liberty Science Center (10% discount on all memberships and \$3 off full price ticket)
12. Report of Superintendent of Schools:
- Currently in testing season across the public schools
 - Extended Memorial Day weekend for snow day givebacks, longer Memorial Day weekend
 - Pre-school – Preschool night at the library, good turnout
 - School is exploring more ways to support parents of children who need additional English language support and ways that the school district and library to collaborate
13. Report of the Liaison for Mayor and Council: None
14. Reports of Special Committees: None
15. Public Portion: No public comments
16. Old Business:
- Brook makes motion, Sue seconds
17. New Business:
- Motion to open new business Sue, Tara seconds
Summer hours will start beginning of July

Resolution 06-24: Circulation Supervisor salary adjustment – All present members voted

Resolution 0601-24: Jenna Mergel resignation - All present members voted

Resolution 0602-24: New hire Isabelle LaTorre – All present members voted

Meeting closed at 7:55PM

Motion Sue, Jeff seconds

Next meeting date is: **June 19, 2024**

*If you cannot make the meeting, please contact the library or Board President prior to the meeting.

Thank you!