

Roselle Park Veterans Memorial Library
404 Chestnut Street
Roselle Park, NJ 07204
adyan@rosellepark.net

MINUTES

Date: May 17, 2023

Meeting: Library Board of Trustees

Place: Roselle Park Veterans Memorial Library

Time: 7:00 pm

1. Call to order
2. Announcement of compliance with the Open Public Meetings law
3. Roll call
 - President Sue Carlstrom - present
 - Director Alex D'Yan - present
 - Tara Lechner - absent
 - Dexter DelaCruz - present
 - Jeff Regan - present
 - Daniel LaPorte - present
 - Angie Perez - absent
 - Nora Posadas - present
 - Council Liaison Rosanna Lyons – present
 - Brook Paskewich - absent
4. Flag salute
5. Approval of the minutes: April 19, 2023
 - Jeff motions, Nora seconds, all in favor.
6. Financial Report/ Action on bills for April 2023
 - \$500 expense for Andrew Welsh for Native American gathering
 - All other expenses are regular expenses
 - Reviewed updated standard for approving expenses
 - Dexter makes motion, Nora seconded, vote proceeds
 - Review of library income
7. Program or Guest Speaker – N/A
8. Correspondence:
 - Letter read expressing thanks for blankets
 - Correspondence from Kit Rubaino – letter thanking committee and library staff for the reading nook established in Kit's name.
9. President's Report:
 - Library is thriving
10. Children's Department Report:
 - Narrative provided for review by board members
 - Storytime and program attendance: 751
 - Discussion of low attendance for Earth Day
 - Generally lower attendance for adult events, somewhat expected
 - June events provided
 - June is month of reading – will providing a summer reading log for both kids and parents
11. Director's Report:
 - Written report provided for board member review
 - Discussion of needs related to staffing

- One staff person is leaving the library for another job
- Would like to provide one staff with \$1.00 raise to be equivalent to other staff to have same pay rate
- Discussion of hiring on two part time library assistants based on public job posting
- Discussion around challenges with kids running around parking lot after school, concerns about dangers to kids and cars, discussing challenges and potential solutions

12. Report of Superintendent of Schools:

- New superintendent soon
- Schools getting ready to wind down, 5 weeks left of school

13. Report of the Liaison for Mayor and Council:

- Great to see so much going on
- Land's Music business – on Westfield Ave. – Music school. Wants to have children be able to play or do publicly, recitals, or participate and play in background of various activities
 - Example: there will be harmonica class owner is holding at library

14. Reports of Special Committees:

- none

15. Public Portion:

- none

16. Old Business:

- Limited improvement in contacting DPW. Alex now calls Andrew Casais and he contacts the DPW
- Discussion of library for summer hours – generally limited attendance on Saturdays. Discussed with State Library Board. Evidence at this time shows that there is usually decrease in library attendance on weekends as summer approaches.
 - Full time employees still work 35 hours/week whether summer hours or regular business hours

17. New Business:

- Resolution No. 05-01 Part-time hire starting date June 5, 2023 of Jessica Burgos.
 - Sue makes motion, Jeff seconded
- Resolution No. 05-02 Part-time hire starting date June 5, 2023 of Reanna Saldana.
 - Sue makes motion, Nora seconded
- Resolution No. 05-03 Joyelle Jaramillo raise salary additional \$1.00 to match new hires
 - Sue makes motion, Jeff seconds

Next meeting date is: **June 21, 2023**

*If you cannot make the meeting, please contact the library or Board President prior to the meeting.

Thank you!